



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

**REGULAR BOARD MEETING
MINUTES**

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Meeting Date:
May 15, 2018 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Martin Sanderson - Present
Director Maxine Israel - Present
Director Sarah Wargo - Present
Director Alan Davis - Present
Director Robert Lynk - Present

Calvin Louie, General Manager - Present
Elizabeth Lemus, Board Secretary - Present
Cindy Byerrum, Financial Consultant - Present
Steve Anderson, Best Best & Krieger Law Firm - Absent
Joseph Ortiz, Best Best & Krieger Law Firm - Absent

Note: This meeting was recorded by the District -

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and warrants approved by the committee of April 17, 2018
- b. Regular Board Meeting Minutes and warrants of April 17, 2018

Motion to approve consent calendar item(s) (a.) Finance and Audit Committee Meeting Minutes and warrants approved by the committee of April 17, 2018 and (b.) Regular Board Meeting Minutes and warrants of April 17, 2018 made by Director Israel and 2nd by Director Wargo.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

2. Warrants – None
3. Awards of Contracts – None

UPDATES

1. Update: San Gorgonio Pass Regional Water Alliance Update
(by Director Israel)
2. Update: Manager's Operations Report
(by General Manager Louie)

OLD BUSINESS

1. Discussion: Sustainable Ground Water Update
(by General Manager Louie)
2. Discussion/Action: NBS Proposal to Update User/Regulatory Fees for Water and Services
(by Business Manager Lemus)

Motion to table this item and for the District to obtain an alternate quote from another firm made by Director Israel and 2nd by Director Wargo.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

NEW BUSINESS

1. Discussion/Action: **Fiscal Year 2018-2019 Proposed Financial Budget – Review, Discussion, and Approval.**

Note: The District's Contract CPA went through the budget with the Board and answered any and all questions that they had. There was some discussion whether or not the District should purchase a new service truck, and although the line item was left alone in the proposed budget, the Board expressed that District management would need to come to the Board before purchasing a District service truck.

Motion to approve the Fiscal Year 2018-2019 as presented made by Director Israel and 2nd by Director Sanderson.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

2. Discussion/Action: **Transfer of funds from District's General Account to the District's LAIF ("Savings") Account.**

Note: The Business Manager explained to the Board that she would like to see up to \$50,000 transferred from the District's General Acct. (a non-interest bearing account) to the District's LAIF ("Savings") Acct. (an interest bearing account). How the District's expenses end for the month will determine the amount transferred to LAIF.

Motion to approve a transfer of funds up to \$50,000 from the District's General Account to the District's LAIF Account made by Director Sanderson and 2nd by Director Israel.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

NOTE: A Break was taking at 19:28 hr., and the meeting was resumed at 19:40 hr.

3. Discussion/Action: Adoption of Resolution 02-2018: Approving the San Gorgonio Inter Regional Water Management (SG IRWM) Plan and Appendices.

Motion to approve Resolution 02-2018: Approving the San Gorgonio IRWM Plan and Appendices made by Director Israel and 2nd by Director Sanderson.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo – Abstain*
Director Davis - Aye
Director Lynk – Aye

*NOTE: Director Wargo wished it to be known that she abstained because she was not able to read through the material provided on this subject in her Board Packet.

4. Discussion/Action: Personnel Committee to determine a date/time for the General Manager's Performance Evaluation.

It was decided that the Personnel Committee (Consisting of Director Lynk and Director Wargo) would meet with the General Manager on Wednesday, May 30th, at 16:00 hr. to perform an initial performance evaluation.

5. Discussion/Action: Appointing General Manager and/or his designee as the Groundwater Sustainability Act (GSA) Authorizing Agent on behalf of the Cabazon Water District.

The GSA is being formed with the purpose and intent to implement the SGMA in the Basin, and to collaboratively develop, adopt, and implement a Groundwater Sustainability Plan (GSP) for management of the basin within the pertinent regulatory timelines.

One Authorizing Agent (AA) (and alternate, if needed) from each District (appointed by the Board of Directors) shall act on behalf of their District in planning, development, and implementation of a GSP. Adoption of final substantial documents (such as relating to a weighty financial decision) shall require the AA to obtain approval from their Board before proceeding with the document in the GSA/GSP.

Motion to appoint the General Manager as the GSA Authorizing Agent and the Business Manager as the Alternate on behalf of the Cabazon Water District made by Director Sanderson and 2nd by Director Israel.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to

staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

Director Lynk explained that he rescinded his original Agenda Item request to have the District review an interest and penalty forgiveness policy. After speaking with District staff and reviewing the District's operations, he felt that it would not be cost effective to hire legal and proceed with this agenda request.

Note: It was also discussed (and no objections were voiced to this) that Director Davis would replace Director Lynk as Director Israel's alternate for the San Gorgonio Pass Regional Water Alliance Meetings.

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. Finance & Audit Workshop – Tuesday – June 19, 2018, 5:00 pm
- b. Regular Board Meeting – Tuesday – June 19, 2018, 6:00 pm
- c. Personnel Committee – Wednesday, May 30, 2018, 4:00 pm
- d. San Gorgonio Pass Regional Water Alliance – Alliance Meeting – May 30, 2018, 5:00 pm

ADJOURNMENT


Motion to adjourn at 20:00 hr. made by Director Wargo and 2nd by Director Sanderson.

Note: No roll call vote was made to adjourn, but there were no objections voiced by either Board or public.

Meeting adjourned at 20:00 hr. on Tuesday, May 15, 2018



Robert Lynk, Board Chair
Board of Directors
Cabazon Water District



Elizabeth Lemus, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.